

FORTHCOMING DECISIONS

FOR CONSIDERATION BY THE CABINET
IN THE PERIOD 1 MARCH TO 31 MAY 2021

This notice was published on Thursday 4 February 2021, 28 days prior to the Cabinet meeting on 17 March 2021

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at committee@folkestone-hythe.gov.uk or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website (www.shepway.gov.uk).

All meetings* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Committee Services Officer, on 01303 853369.

*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

THE CABINET

Cabinet Member	Cabinet Members Portfolios
Councillor David Monk	Leader of the Council
Councillor Mrs Jenny Hollingsbee	Deputy Leader of the Council and Cabinet Member for Communities
Councillor John Collier	Cabinet Member for Property Management and Grounds Maintenance
Councillor David Godfrey	Cabinet Member for Housing, Transport and Special Projects
Councillor Stuart Peall	Cabinet Member for Enforcement, Regulatory Services, Waste & Building Control
Councillor David Wimble	Cabinet Member for the District Economy
Councillor Tim Prater	Cabinet Member for Revenues & Benefits, Anti-Fraud and Corruption
Councillor Lesley Whybrow	Cabinet Member for the Environment
Councillor Ray Field	Cabinet Member for Digital Transformation

CORPORATE LEADERSHIP TEAM

Name	Job Title
Dr Susan Priest	Chief Executive
Charlotte Spendley	S151 Officer and Director - Corporate Services
Andy Blaszkowicz	Director - Housing & Operations
Ewan Green	Director – Place

Decision Item / Report Heading	Item /Report Summary	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
March				
Q3 KPI Report	This report provides an update on the Council's performance for the third quarter of 2020/21, covering 1 st October 2020 to 31 st December 2020. The report enables the Council to assess progress against the approved key performance indicators for each service area.	Open	Gavin Edwards, Performance and Improvement Specialist gavin.edwards@folkestone-hythe.gov.uk	Leader of the Council
Equality and Diversity Annual Report 2019/20	The Equality Act 2010 places a statutory duty on the council to prepare and publish information annually to demonstrate compliance with the Public Sector Equality Duty. The draft Equality & Diversity Annual Report is therefore presented for consideration and approval prior to publication.	Open	Gavin Edwards, Performance and Improvement Specialist gavin.edwards@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Communities
Equality and Diversity Policy 2021-25	This report presents the draft Equality and Diversity Policy for 2021-2025 for consideration by Cabinet. The existing Policy covered the period 2016-2020 and therefore a refresh was required. The duties with regard to equality and diversity have not changed and therefore the proposed changes to the	Open	Gavin Edwards, Performance and Improvement Specialist gavin.edwards@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Communities

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	<p>Policy are minor. The aim of the Equality and Diversity Policy remains the same; to ensure everyone has the right to be treated fairly at work or when using the council's services.</p> <p>The report will also address the points raised as Opposition business at Full Council on 21 October 2021, and consider how the council progresses its commitment to tackling discrimination and building community cohesion.</p>			
Oportunitas Progress Report 2020/21	This report provides an update from the Board of Oportunitas Ltd ("the company") on its activities undertaken so far during the 2020/21 financial year, including a financial statement for the period from 1 April 2020 to 31 January 2021, in-line with the requirement contained in the Shareholder's Agreement between the company and the Council.	Open	Leigh Hall, Case Management Lead (Corporate Services) leigh.hall@folkestone-hythe.gov.uk	Leader of the Council
Extension of deadline for district High Streets Fund	This decision seeks to extend the original planned deadline for applications to the Folkestone & Hythe Districts High Street Fund from 31 March 2021 to 31 March 2022 or until	Open	Katharine Harvey, Chief Economic Development Officer katharine.harvey@folke	Leader of the Council

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	the funds are allocated, due to delays arising from the Covid 19 pandemic in 2020.		stone-hythe.gov.uk	
General Fund Revenue Qtr 4 budget monitoring	This monitoring report provides a projection of the end of year financial position of the General Fund revenue budget, based on expenditure to the 31 January 2021.	Open	Leigh Hall, Case Management Lead (Corporate Services) leigh.hall@folkestone-hythe.gov.uk	Leader of the Council
General Fund Capital Qtr 4 budget monitoring	This monitoring report provides a projection of the end of financial year position of the General Fund capital programme based on expenditure to 31 January 2021	Open	Lee Walker, Capital and Treasury Senior Specialist lee.walker@folkestone-hythe.gov.uk	Leader of the Council
HRA Revenue & Capital Qtr 4 budget monitoring	This monitoring report provides a projection of the end of financial year position for the Housing Revenue Account (HRA) revenue expenditure and HRA capital programme based on net expenditure to 31 January 2021	Open	Cheryl Ireland, Chief Financial Services Officer cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
Corporate Plan	This report summarises the work	Open	Ewan Green, Director of	Leader of the Council

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	<p>undertaken on the Councils long term strategic Corporate Plan incorporating proposals for the COVID recovery. The Corporate and Recovery Plans have been combined into a vision for the district of 'Creating tomorrow together'. The Plan has recently undergone public consultation and this draft for adoption considers matters raised through that process</p>		<p>Place, Charlotte Spendley, Director of Corporate Services</p> <p>ewan.green@folkestone-hythe.gov.uk, charlotte.spendley@folkestone-hythe.gov.uk</p>	
<p>Housing Operations Policies</p>	<p>As the Housing Operations service has returned to the Council it is important to have a framework of policies to ensure effectiveness and compliancy. This report seeks approval for the new policies which form the framework for the Housing Operations service. These policies are as follows:</p> <p style="padding-left: 40px;"> Tenancy Policy Housing Management Policy Housing Community Safety Policy Home Ownership Policy Shared Ownership Policy Right to Buy Policy </p>	<p>Open</p>	<p>John Holman, Assistant Director of Housing</p> <p>john.holman@folkestone-hythe.gov.uk</p>	<p>Cabinet Member for Housing, Transport and special projects</p>

April

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AONB Management Plan	<p>The Countryside and Rights of Way (CROW) Act 2000 requires local authorities to produce, adopt and keep under review Management Plans for Areas of Outstanding Natural Beauty (AONB). The Kent Downs AONB covers much of the north of the district and, working with other authorities in the Kent Downs AONB, a review has been undertaken to update the current plan for the period 2021 – 2026.</p> <p>This report proposes adoption of the reviewed document, which strongly reflects the existing, already adopted plan.</p>	Open	<p>Rebecca Chittock, Planning Officer</p> <p>rebecca.chittock@folkestone-hythe.gov.uk</p>	Deputy Leader and Cabinet Member for Communities
Risk Management Framework	<p>This report presents an updated Risk Management Policy & Strategy for adoption by Cabinet which will provide a framework for Members and officers in the management of risk.</p>	Open	<p>Charlotte Spendley, Director of Corporate Services</p> <p>charlotte.spendley@folkstone-hythe.gov.uk</p>	Leader of the Council
Proposed Amendment to FHDC Corporate Complaints Policy		Open	<p>Rebecca Edwards, Case Management Lead Specialist - Place</p>	Cabinet Member for Digital Transformation

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			rebecca.edwards@folkestone-hythe.gov.uk	
May				
General Fund Capital Programme Outturn 2020/21	<p>This report summarises the 2020/21 final outturn position (subject to audit) for the General Fund capital programme compared to both the latest approved budget and quarter 4 projections.</p> <p>The report also summarises the outturn position for the approved prudential indicators for capital expenditure in 2020/21.</p>	Open	<p>Lee Walker, Capital and Treasury Senior Specialist</p> <p>lee.walker@folkestone-hythe.gov.uk</p>	Leader of the Council
Tenant Engagement Strategy	<p>The report outlines the draft Tenant Engagement Strategy for the Housing Service. The purpose of bringing the Strategy to Overview and Scrutiny Committee is to seek Members' views and comments at an early stage of development prior to wider consultation.'</p>	Open	<p>Helen Sudbury, Housing Operations Lead Specialist</p> <p>Helen.sudbury@folkestone-hythe.gov.uk</p>	Cabinet Member for Housing, Transport and special projects

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June				
General Fund Revenue 2020/21 Provisional Outturn	This report summarises the 2020/21 final outturn position (subject to audit) for the General Fund revenue expenditure compared to both the latest approved budget and quarter 4 projections.	Open	Leigh Hall, Case Management Lead (Corporate Services) leigh.hall@folkestone-hythe.gov.uk	Leader of the Council
Date to be confirmed				
FHDC lamp post review - Upgrade to LED	Following review of all lamp post stock across district, this report details the next steps for LED upgrade and potential adoption by KCC.	Open	Andy Blaszkowicz, Director of Housing and Operations andy.blaszkowicz@folkestone-hythe.gov.uk	Cabinet Member for Property Management and Grounds Maintenance
Ross Depot Transfer Station Proposals	The report will set out the Heads of Terms proposed by KCC for the potential re-development of the existing waste transfer station at Ross Depot.	Fully exempt	Andrew Rush, Regulatory Services & Corporate Contracts Lead Specialist andrew.rush@folkestone-hythe.gov.uk	Cabinet Member for Property Management and Grounds Maintenance

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Update to HRA Business Plan	This report provides an update to the HRA new build and acquisition programme for the period 2020 – 2050.	Open	Cheryl Ireland, Chief Financial Services Officer cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council

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